

Acton Bridge Parish Council Meeting notes

Date & time	4 th January 2022 at 19:30	Location	Parish Rooms, Acton Bridge
Attendees	T Brocklebank (Chairperson), D Charlton, R Holt, R Forbes, Cllr C Fifield CW&C, Mrs C Robinson (Clerk to the Parish Council)		
Apologies	C Ballantyne-Roberts, G Hayward, D Hall, Cllr P Williams CW&C, Cllr G Edwards CW&C, Michelle Gillett (PCSO)		

Absent

Minutes written by Mrs C Robinson (Clerk)

The discussion commenced at 19:30

<u>Agenda Item</u>	<u>Notes & Actions</u>
1. Apologies	Apologies for Absence – as noted above
2. Declarations of interest	No pecuniary interests were expressed.
3. Public Open Forum	<p>Three members of the public were present at the meeting.</p> <p>One of the residents who had expressed concern at the December Parish Council meeting over the grassed area and surrounding area on the junction with Chapel Lane and Orchard Avenue had sent a video showing the current damage and asked for any update. Cllr Fifield listed the actions taken since the last meeting and highlighted the impact of the Christmas and New Year holidays. He will continue to follow up on actions with the relevant authorities. Action Cllr Fifield</p> <p>Two residents wanted to thank the Parish Council for their support.</p>
4. PCSO Update	The PCSO had distributed her December monthly report prior to the meeting. The next PCSO surgery is in Acton Bridge Parish Rooms car park on Friday 7 th January 12:00 – 13:00.
5. Minutes of the Parish Council meeting 6th December 2021	The minutes of the Parish Council meeting held on 6 th December 2021 were accepted as a true and correct record with two amendments to the same section: 'The third resident said he wanted to inform the Parish Council he had accepted an option from a building firm on two of his fields in the Acton Bridge area. The Parish Council understood why this had been done and noted that this did not mean there would be building in Acton Bridge. '
6. Request to re-site bench on Station Road	Following an in-depth discussion, and whilst the Parish Council had sympathy for the issues raised by the resident, they agreed there were several reasons not to re-site the bench but instead to engage with the PCSO to discourage unruly behaviour. The Clerk will circulate a draft response to the resident for review. Action Mrs Robinson
7. Update on the Community Resilience Plan	<p>Cllr Charlton had circulated a report to the Parish Council on the Community Resilience plan saying that it was going well, but with 3 areas he would like Councillors' input on. Action All Parish Councillors</p> <p>400 sandbags were delivered to Acton Bridge just before Christmas. A permanent home is still being worked on, but special thanks were extended to Neil Schofield for assisting the operation with his JCB.</p>
8. Update on the Development of the Parish Council Website	The switch over for the Parish Council website and email took place over the Christmas break, it took 7 days and caused Cllr Hayward a great deal of stress. However, everything is now back up and running.

- 9. Update on the Broadband project** Freedom Fibre have had enough registrations to continue with the project, but they are still being encouraged to look at a wider area.
- The Government T&Cs are incorrect, if a resident registers they are not committed to buy, but as this is in the T&C's it is putting some people off registering. Freedom Fibre is confirming the actual T&Cs to individuals who query them.
- 10. Update on Speeding and the Average Camera Speed Pilot Scheme** There has been no further update over the Christmas period. Cllr Brocklebank to follow up. **Action Cllr Brocklebank**
- 11. Planning & Enforcement**
- a. Planning Applications**
No applications have been received. There are still two planning applications pending: The new build on Maypole Car park and the extension to the car park at the Riverside.
- b. Planning Decisions** – No decisions have been received.
- c. Planning Enforcement** – No updates received.
- 12. Updates on Actions from previous Parish Council meetings:**
- P.C. Debit Card** The Clerk had downloaded the forms for a debit card but needed to clarify what the limit should be, for cash withdrawals it should be £0. **Action Mrs Robinson**
- Orchard Avenue Playground area** Cllr Fifield has followed up with CW&C, but the ground is far too wet to cut the grass. Once it is dried out, it will be scheduled for a cut. **Action Cllr Fifield**
- 13. Financial Matters**
- a. Cheques for signature** Three cheques were approved by the Parish Council:
- i) £360 – C Robinson: 3 months' salary (Oct-Dec)
 - ii) £90 – HMRC: 3 Months income tax (Oct-Dec)
 - iii) £182.78 - G Hayward: Expenses - website, wrap & plastic cover for sandbags
- b. Balances**
- | | <u>DR -ve</u> | <u>CR +ve</u> |
|--|---------------|-----------------|
| Current A/c | | 8,608.05 |
| Unpresented chqs as at 01/12/21 | 77.50 | |
| | | 8,530.55 |
| <u>Summary</u> | | |
| Total Balance B/Fwd @ 13/10/2021 | | 8,530.55 |
| Plus total receipts | | 0.00 |
| Less total payments | 0.00 | |
| Total Balance C/fwd to 02/12/21 | | 8,530.55 |
- The work on the gable end of the Parish Rooms has yet to start.
- c. Decision on Parish Council precept request** The Parish Council agreed to a precept request of £5,212 which would be the equivalent of a 3% increase in a band D charge from £16.03 to £16.51 from 2021/22 (2021/22 precept request was £5,051). **Action Mrs Robinson**

- 14. CW&C Ward Councillors** Cllr Fifield confirmed it had been quiet over Christmas and New Year, but there is a Consultation on empty homes due by the end of February.
- 15. Reports from other meetings** Cllrs Brocklebank and Charlton met with Mark Avril, Head of Highways & Transport, Cheshire, the meeting included a walk around the areas impacted by the flooding.
- A special meeting of the Joint Cemetery Committee had not been able to proceed as a quorum could not be convened.
- 16. Correspondence** The Clerk had summarised correspondence in her Clerks report.
The Clerk had also received a Freedom of Information request that had been responded to.
- 17. AOB** Cllr Holt raised 2 items:
- Some paperwork how been found following the recent death of a former Chairman referring to archived paperwork at CWAC. There is a possibility other information has also been archived.
 - The Clerk confirmed the speed data had been sent to the 2 named contacts at Highways.
- The Clerk read out an email from Cllr Ballantyne-Roberts detailing her decision to retire from the Parish Council on 1st March 2022 after 5 years' service. The 2 areas she had raised for future consideration following her retirement, will be added to February's agenda.
- 18. Date of Next Meeting** The next Parish Council meeting is planned for **Monday 7th February 2022**. The Clerk has circulated a draft list of all meeting dates for 2022 for review.

The discussion closed at 20:20

Signed (Chairperson)

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