

Acton Bridge Parish Council Meeting notes

Date & time 7th February 2022 at 19:30 **Location** Parish Rooms, Acton Bridge

Attendees T Brocklebank (Chairperson from 19:40), D Charlton, R Holt, R Forbes, C Ballantyne-Roberts, G Hayward, D Hall, Cllr C Fifield CW&C, Mrs C Robinson (Clerk to the Parish Council)

Apologies Cllr P Williams CW&C, Cllr G Edwards CW&C, Michelle Gillett (PCSO)

Absent

Minutes written by Mrs C Robinson (Clerk)

The discussion commenced at 19:30

Agenda Item

Notes & Actions

- 1. Apologies** Apologies for Absence – as noted above
- 2. Declarations of interest** Cllrs Brocklebank, Charlton and Hayward all declared they either live close to, or their parents live close to, the proposed siting of the HyNet Hydrogen pipeline to be discussed under item 6 on the agenda. Cllr Fifield also highlighted his role on the CWAC Planning Committee.
- 3. PCSO Update** The PCSO had distributed her January monthly report prior to the meeting. The next PCSO surgery is in Acton Bridge Parish Rooms car park on Tuesday 15th February 12:00 – 13:00.
- 4. Public Open Forum** One member of the public was present at the meeting, he wanted to raise 2 points for consideration by the Parish Council:
 - a. Could the Parish Council give more information on the cost of the Average Speed Camera project, and would there be a vote in the village? He particularly wanted to highlight the current economic situation and the impact of household finances if the Parish Council were considering increasing the precept. Cllr Forbes gave a brief update on the current situation on the project, the Parish Council acknowledged the issue raised about increasing the precept.
 - b. Following a question raised on Acton Bridge Village Facebook page about options on a local farmer's field, he asked if information could be given out that had been given at a Parish Council meeting but excluded from the Parish Council minutes? The Clerk had sought advice from both ChALC and the SLCC, and had been advised: 'Clerks should be mindful of the Data Protection principles and generally should avoid including personal information about living individuals.'
- 5. Minutes of the Parish Council meeting 4th January 2022** The minutes of the Parish Council meeting held on 4th January 2022 were accepted as a true and correct record.
- 6. Response to the consultation for HyNet North West Hydrogen Pipeline** Following an in-depth discussion, the Parish Council agreed that in principle the installation of a hydrogen pipe was a positive move towards the introduction of greener energy solutions. However, a few concerns were raised that they would like to put forward in the consultation:
 - What measures will be put in place to limit disruption to local residents during the installation?
 - What plans are in place to return the sites to their pre-installation condition?
 - For the above ground installations:
 - What will the visibility be like for walkers and boats, in what is currently a green belt area?

- In relation to the siting of the HAGI: Will it be flood lit? What will be the impact on the surrounding countryside?
- Is the risk of flooding being taken into account?

Comments are required by Thursday 24 February 2022. Cllr Brocklebank and the Clerk will summarize the discussion for input into the Consultation.

Action Mr Brocklebank & Mrs Robinson

The Parish Council felt this should be a standing agenda item going forward.

7. Update on the Community Resilience Plan

Cllr Charlton gave an update that there had been one meeting since the last Parish Council meeting and there were no more meetings planned on the Community Resilience Plan. There would be an agenda item for the next Parish Council meeting to discuss the practicalities of activating the plan.

8. Update on the Broadband project

Cllr Hayward gave a comprehensive update on the Broadband project and confirmed full fibre broadband is definitely coming to Acton Bridge and being delivered by Freedom Fibre. The coverage is really pleasing as it looks like there is only a maximum of 8 residencies that will not be covered by the current map, and these could possibly be supported by CW&C funding. The only issue has been the legal DCMS issue due to incorrect wording in the Terms and Conditions, which is being addressed. There are further communications being planned to ensure residents are fully informed about the project.

9. Update on Speeding and the Average Camera Speed Pilot Scheme

Cllr Forbes confirmed that Acton Bridge was one of a number of villages that had been put forward for the pilot scheme, but nothing was set in stone. The project was now in tendering stage and costings are being looked into. Should Acton Bridge be selected, the Parish Council would want to make sure they have the village residents' engagement in the project. They acknowledged the need to raise awareness of the speeding issues.

The PCSO had confirmed receipt of the hand held speeding device for Acton Bridge and whilst training was in hand, more volunteers are required. ABCA have agreed for the device to be stored in the Parish Rooms. The PCSO will write warning letters to those caught speeding.

With Cllr Ballantyne-Roberts's departure the Clerk was asked to continue with the monthly downloading of the speed camera data. Cllr Ballantyne will pass the information over.

Action Cllr Ballantyne-Roberts & Mrs Robinson

10. Planning & Enforcement

a. Planning Applications

21/04865/FUL - Hillcliffe House comments required by 15th February 2022. Cllr Holt gave an overview of the current proposal. After discussion the Parish Council agreed to query whether the new outbuilding falls under permitted development. If it does, whether permitted development rights could be removed for future applications. Cllr Holt will distribute comments for the Clerk to submit to CW&C Planning dept.

Action Cllr Holt & Mrs Robinson

b. Planning Decisions – No decisions have been received. Two decisions are still pending- the Riverside Car park and The Maypole.

c. Planning Enforcement – No updates received.

11. Updates on Actions from previous Parish Council meetings:

Request to re-site bench on Station Road	The Clerk had emailed the resident on 14 th January and she had circulated the email response from resident on the 4 th February requesting the bench be rotated. The Clerk had also contacted the PCSO who was intending to follow up with the resident about anti-social behaviour at the bench. The Parish Council discussed the request and felt the bench needs to be sited forwards for safety reasons, so the public could see any on coming buses. The Clerk to draft a further response to the resident. Action Mrs Robinson
P.C. Debit Card	The Clerk has amended the form for debit card to £0 cash withdrawal, Cllr Forbes will sign forms at the end of the meeting. Action Mrs Robinson
Orchard Avenue Playground area	The grass has now been cut.
Precept request	A Precept request of £5,212 was submitted by the Clerk to CW&C on 7 th January 2022.
Fence covering footpath	A resident has complained about the poor state of the fence near Acton Bridge railway station. As this seems to be the issue already raised to both CW&C and Northern Rail by Cllr Fifield, he is once again following it up. Action Cllr Fifield
Standard PC email signature	The Parish Council needs to choose between the Acton Bridge drawings submitted, with thanks to 'the local artist in residence'. Action Parish Councillors

12. Financial Matters

a. Cheques for signature

There were no cheques requiring approval by the Parish Council.

Total Balances as at 31st Jan 2022

	<u>DR -ve</u>	<u>CR +ve</u>
Current A/c		7,975.27
Unpresented chqs as at 31/01/22	77.50	
		<u><u>7,897.77</u></u>

b. Balances

Summary

Total Balance B/Fwd @ 01/01/2022		8,530.55
Plus total receipts		0.00
Less total payments	632.78	
Total Balance C/fwd to 01/02/22		<u><u>7,897.77</u></u>

- The work on the gable end of the Parish Rooms has started and is forecast to last for 1 month, at which point the Parish Council will need to pay their contribution.
- The Parish Council agreed to add Cllr Brocklebank as an additional signatory following the departure of Cllr Ballantyne-Roberts at the end of February.

Action Mrs Robinson

13. CW&C Ward Councillors

Cllr Fifield advised:

- the Council will be resetting budgets a week on Thursday and there was a proposed 2.99% increase.
- The white lining on Chapel Lane has now been done.
- Progress is being made on the issue of the state of the grassed area and surrounding area, on the junction of Chapel Lane and Orchard Avenue.

- The sandbags delivered to Manor Farm, for residents of Acton Bridge need re-homing under a roofed area (otherwise they will have a limited shelf-life). He is looking at the options for siting containers to house them.

14. Reports from other meetings Cllr Brocklebank had chaired a special meeting of the Joint Cemetery Committee on 20th January which had approved the Contractor for the Cemetery Car Park and approved a contract for a further 3 years with the existing maintenance contractor. Cllr Brocklebank asked for volunteers to join the Joint Cemetery Committee, Cllr Fifield agreed to be the replacement on the JCC for Cllr Ballantyne-Roberts.

15. Correspondence The Clerk had summarised correspondence in her Clerk’s report. The Clerk advised she still needed to post information on the Parish Council website for the new CW&C recycling programme. **Action Mrs Robinson**

16. AOB

- Cllr Brocklebank thanked Cllr Ballantyne-Roberts for her 5 years’ service on the Parish Council.
- Cllr Hayward had been asked by a resident if the Orchard Avenue playing field could be adopted by the Parish Council. Cllr Holt gave the Parish Council a comprehensive update on the background of the ownership and maintenance of the field, the issues pertaining to changing ownership, and the risks involved in maintaining the area and the equipment. Cllr Edwards has already been looking into and should be able to give an update at the next Parish Council meeting. **Action Cllr Edwards**
- Cllr Holt highlighted the extensive work being done on the Horns on the A49.

17. Date of Next Meeting The next Parish Council meeting is planned for **Monday 7th March 2022.**

The discussion closed at 21:55

Signed (Chairperson)

Date.....