

Acton Bridge Parish Council Meeting notes

Date & time 7th March 2022 at 19:30 **Location** Parish Rooms, Acton Bridge

Attendees T Brocklebank, D Charlton, R Holt, R Forbes, C Ballantyne-Roberts, G Hayward, D Hall, Cllr C Fifield CW&C, , Cllr G Edwards CW&C Mrs C Robinson (Clerk to the Parish Council)

Apologies Cllr P Williams CW&C, Michelle Gillett (PCSO)

Absent

Minutes written by Mrs C Robinson (Clerk)

The discussion commenced at 19:31

<u>Agenda Item</u>	<u>Notes & Actions</u>
1. Apologies	Apologies for Absence – as noted above
2. Declarations of interest	No pecuniary interests were expressed.
3. PCSO Update	The PCSO's February report was circulated by email on 28/02/22. In Acton Bridge there was one report of a residential property broken into and items stolen. CSI had attended and an arrest has been made. The PCSO surgery in Acton Bridge to be held in Parish Rooms on Tuesday 8 th March 10:00 – 11:00.
4. Public Open Forum	One member of the public was present at the meeting, he wanted an update on the issue he had previously raised at 2 previous Parish Council meetings in relation to the grassed area and surrounding area on the junction with Chapel Lane and Orchard Avenue. Cllr Fifield advised the matter was being progressed and being taken seriously by the relevant authority.
5. Minutes of the Parish Council meeting 7th February 2022	The minutes of the Parish Council meeting held on 7 th February 2022 were accepted as a true and correct record.
6. Update on the Community Resilience Plan	<p>Cllr Charlton had circulated the Acton Bridge Parish Council Community Emergency Plan prior to the meeting for review by the Parish Councillors. The recent storms had raised questions about what triggers implementation of the plan. The Emergency Committee members were finalised. Whilst the existence of the plan and an emergency contact number will need to be published, the plan itself can't be widely circulated due to GDPR issues. The Parish Council agreed the Plan will be reviewed by the Parish Council at the October Parish Council meeting annually.</p> <p>Next steps are:</p> <ul style="list-style-type: none">• Confirm the emergency phone number and establishing access Action Cllr Brocklebank• The finalised document to be formally submitted Action Cllr Charlton• Information to be put in the village newsletter Action Cllr Charlton• the people on the cascade list need to be made aware of their responsibilities. Action Cllr Charlton <p>The Parish Council thanked Cllr Charlton for the work he had put into formulating the plan.</p>
7. Update on the Broadband project	Cllr Hayward advised the project was progressing and she had had further contact with CW&C as well as a couple of residents. Cllr Brocklebank had walked the route with Freedom Fibre and had been told it would be around 3-4 weeks for the infrastructure to be in place. It appears BT Open Reach may be also implementing some broadband through the village, which could be available for some residents. However, Freedom Fibre have had to commit to making broadband available to 100% of residents in Acton Bridge by CW&C.

8. **Update on Speeding and the Average Camera Speed Pilot Scheme** Steve Jones at CW&C had confirmed today that his office was part way through the procurement process, which should be completed by the end of March. A decision would be communicated after that.
9. **HyNet North West Hydrogen Pipeline** The Clerk had submitted the Parish Council comments on 24th February 2022. Cllr Brocklebank attended one of the briefing sessions, whilst professional, they were not familiar with the area and took some information away.
10. **Planning & Enforcement**
- Planning Applications** - None received.
21/04865/FUL - Hillcliffe House - the Parish Council comments were submitted by the Clerk onto the planning portal 11th February.
 - Planning Decisions** – No decisions have been received. Two decisions are still pending- the Riverside Car park and The Maypole.
 - Planning Enforcement** – No updates received.

11. **Updates on Actions from previous Parish Council meetings:**

- Speed Camera Data** The Clerk has had issues with downloading the speed camera data and hadn't been able to download the February data. The Clerk is liaising with TWM & Clare Ballantyne Roberts. Information on speeding through the village should be added to the PC Facebook page asap. **Action Mrs Robinson, Cllrs Forbes & Hayward**
- Request to re-site bench on Station Road** The Clerk emailed the resident on 24th February re the decision to decline the request to rotate the bench on Station Road. Nothing further has been received.
- P.C. Debit Card** The Clerk has received the new debit card and will use it to pay CPRE (see 12 a. Cheques for signature).
- Change of bank signatories** Forms to add Cllr Brocklebank and remove Cllr Ballantyne-Roberts have been partially completed and some Parish Councillors are required to complete and sign. **Action Cllrs Brocklebank, Hall, Forbes**

12. **Financial Matters**

- Cheques for signature**
- Balances**

There was one payment requiring approval:

- CPRE £36.00, the Parish Council agreed to keep the same amount of subscription as previous years, to be paid by debit card.

Total Balances as at 28th Feb 2022

	<u>DR -ve</u>	<u>CR +ve</u>
Current A/c		7,975.27
Unpresented chqs as at 28/02/22	77.50	
		<u>7,897.77</u>

Summary

Total Balance B/Fwd @ 01/02/2022		7,897.77
Plus total receipts		0.00
Less total payments		
Total Balance C/fwd to 01/03/22		<u><u>7,897.77</u></u>

- The work on the gable end of the Parish Rooms has finished, the Parish Council will need to pay their contribution of £1,264.00. The Clerk will try again to see why the cheque for £77.50 to RBL has not been cashed.

13. CW&C Ward Councillors

Cllr Fifield advised he had chased CW&C on the repairs to the large pothole outside the Hazel Pear and advised there is a new white line on the road outside the Parish Rooms.

Cllr Edwards gave updates on the work she has been doing, including:

- Discussion with a resident asking for regular litter picks in Acton Bridge
- Residents raising issues about deliveries at the Riverside blocking the service road
- Jubilee celebrations being held in Weaverham
- Funding acquired by the independent CW&C Councillors for community initiatives and additional funding for pothole repairs.

14. Reports from other meetings

Cllr Brocklebank chaired a meeting of the Joint Cemetery Committee on 22nd February, Cllr Fifield also attended and the spend for the new car park was agreed, along with a date for a Christmas clearance of tributes.

15. Correspondence

The Clerk had summarised correspondence in her Clerk's report. There was one item that needed to be discussed: email received 7th March concerning election of 2 CW&C Parish representatives on the Standards Committee. There are 3 nominations for 2 spaces. This will be an agenda item for the next meeting. The Parish Councillors can review the nominations beforehand **Action Mrs Robinson and All Parish Councillors**

16. AOB

- Constituency Boundaries are being reviewed. After discussion the Parish Council agreed that their preference as a Parish Council, was to be in the same constituency as Northwich, in line with the preference shown by Weaverham Parish Council. Individuals can review information on the Boundary Commission website.
- Letters have been received in the village concerning an outbreak of Avian flu, this appears to relate to the outbreak prior to Christmas.
- The sandbags at Manor Farm need the waterproofing repairing following the storms and Cllr Fifield needs dimensions to assess another waterproofing option. A small band of volunteers will be mobilised to count and wrap. **Action Cllr Charlton**
- Cllr Forbes wife has been organizing collections of donations for Ukrainian refugees and a quiz night is also being organised for 1st April to raise funds.
- The Parish Council would like to extend their thanks to the volunteers who coppice Hazel pear Woods, this happens 4 or 5 times through the winter.
- The drive has been renovated and the gate refixed at the temporary mobile home next to the barns near Hazel Pear woods. A previous planning application had been declined.
- An update on the investigations into options for the ownership and maintenance of Orchard Avenue playground area would be appreciated **Action Cllr Edwards**
- The Parish Council agreed Cllr Hayward could choose which Acton Bridge drawing should be used for email signatures etc
- The Notice of Vacancy in the Office of Parish Councillor was posted on the PC website and notice board. Once CW&C confirms an election has not been called, the process of co-option can be started. This will be after 24th March.

- The National Joint Council (NJC) for local government services has agreed the new rate of pay applicable from 1 April 2021 at an increase of 1.75%. The Clerk will add Clerk salary review to the April Parish Council meeting agenda, and she requested a meeting beforehand with the Chairperson and Vice Chairperson.
Action Mrs Robinson Cllrs Brocklebank and Charlton
- Cllr Fifield is now the editor of the ABCA newsletter, copy deadline is 15th March for the newsletter to be published at the end March/beginning April.

17. Date of Next Meeting

The next Parish Council meeting is planned for **Monday 4th April 2022.**

The discussion closed at 21:22

Signed (Chairperson)

Date.....