

Acton Bridge Parish Council Meeting notes

Date & time	4 th April 2022 at 19:30	Location	Parish Rooms, Acton Bridge
Attendees	D Charlton (Chairperson), R Forbes, C Ballantyne-Roberts, G Hayward, R Forbes, G Hayward, Cllr C Fifield CW&C, Cllr G Edwards CW&C Mrs C Robinson (Clerk to the Parish Council)		
Apologies	T Brocklebank, R Holt, D Hall, Cllr P Williams CW&C, Michelle Gillett (PCSO)		
Absent			
Minutes written by	Mrs C Robinson (Clerk)		

The discussion commenced at 19:30

<u>Agenda Item</u>	<u>Notes & Actions</u>
1. Apologies	Apologies for Absence – as noted above
2. Declarations of interest	No pecuniary interests were expressed.
3. PCSO Update	The PCSO's March report was circulated by email on 22/03/22. There weren't reports of any incidents in Acton Bridge. The next PCSO surgery in Acton Bridge to be held in Parish Rooms on Saturday 9 th April 12:00 – 13:00.
4. Public Open Forum	One member of the public was present at the meeting, they raised concerns about the recent planning application on the former Nursery site, which is in the Green Belt. They were keen to hear the Parish Councils views (Agenda item 9a).
5. Minutes of the Parish Council meeting 7th March 2022	The minutes of the Parish Council meeting held on 7 th March 2022 were accepted as a true and correct record.
6. Update on the Community Resilience Plan	Cllr Charlton gave an update on the latest activity: <ul style="list-style-type: none">• A very constructive additional action has been included to appoint Flood Wardens to alert elderly & vulnerable residents about any flood alerts• The overall sandbag size has been ascertained, but the site for possibly a container (or sheds?) to house them is still to identified. Action Cllr Charlton
7. Update on Speeding and the Average Camera Speed Pilot Scheme	There has been no further update, the Parish Council is still waiting for decision from CW&C.
8. Review of Clerks Salary and hours	Cllr Charlton confirmed that he and Cllr Brocklehurst planned to review the information sent to them by the Clerk, with a view to presenting a recommendation at the next Parish Council meeting.
9. Planning & Enforcement	a. Planning Applications – Two received for consultation by the Parish Council: 22/00747/FUL - Acton Bridge Garden Centre former Nursery. The Parish Council had a very detailed discussion on the planning application and various concerns were raised, including: <ul style="list-style-type: none">• There needs to be special circumstances to build on Green Belt that have not been demonstrated here• These plans allow for infill due to the size of the plot, including a new and separate access point (giving 2 separate access points)• There are some significant mistakes in the application

- Although it is good to find a solution for this plot, there needs to be a lot more information from the applicant
- There is a public right of way through the property.

The Parish Council unanimously agreed to object to the application. The Clerk will liaise with Cllr Holt to draft the comments for the Parish Council to review.

Action Cllr Holt & Mrs Robinson

21/03254/FUL – Maypole House. After a brief discussion the Parish Council unanimously agreed they had no comments on this application.

- b. **Planning Decisions** - No decisions had been received.
- c. **Planning Enforcement** – No updates received.

10. Updates on Actions from previous Parish Council meetings:

Speed camera data	Neither the Clerk nor TWM had been able to connect to the Milton Rough camera at the beginning of March. TWM had quoted a minimum of £250.00 for an emergency repair. However, the Clerk had managed to connect to it today (4thApril) and the March Speed data had been downloaded for both cameras.
Change of bank signatories	Forms to add Cllr Brocklebank and remove Cllr Ballantyne-Roberts have been sent to the Co-op bank.
Election for the Standards Committee	There were 3 nominations for 2 CW&C Parish representatives on the Standards Committee. The Parish Council agreed to vote for the candidates from Manley and Lostock Parish Councils following a review of the nominations. Action Mrs Robinson
Co-option of Parish Councillor	CW&C had confirmed no election has been called following the resignation of Cllr Ballantyne-Roberts. The Clerk has advertised for applications for Co-option, with a closing date 28th April 2022. The Clerk has already received one expression of interest.
Network Rail Fence	Cllr Fifield reported he had received up to date photos of the fence from Cllr Forbes and was continuing to follow up with Network Rail to see if any priority can be put on repairs/replacement due to safety issues. Action Cllr Fifield
Orchard Avenue Playground	The Parish Council agreed not to consider taking on the liability of the Orchard Avenue playground from CW&C at the moment. Maintenance will be monitored but Parish Council resources to maintain it, would be an issue.

11. Financial Matters

a. Cheques for signature

There were two cheques approved for payment:

- £360 – C Robinson: 3 months' salary
- £90 – HMRC: 3 Months income tax

b. Balances

Total Balances as at 31st Mar 2022

	<u>DR -ve</u>	<u>CR +ve</u>
Current A/c		6,675.27
Unpresented chqs as at 31/03/22	77.50	
		<u>6,597.77</u>
<u>Summary</u>		
Total Balance B/Fwd @ 01/03/2022		7,897.77
Plus total receipts		
Less total payments	1,300.00	
Total Balance C/fwd to 01/04/22		<u><u>6,597.77</u></u>

- The Cheque for the cladding work on the Parish Room for £1,264.00 is included in the payments.
- The clerk emailed he contact at Davenham RBL Social Club on 17th March about the cheque for £77.50 that still has not been cashed, no response received.
- Once the 2 new cheques are included the year-end balance will be £6,147.77
- Zurich Insurance have contacted the Clerk about the renewal due in May, with details of a slightly cheaper alternative policy, tailored for small Parish Councils.

12. CW&C Ward Councillors

Cllr Edwards gave her update including:

- A big thanks to Cllr Forbes and his wife for organising the recent fundraising quiz, for the Ukrainian Appeal.
- She had been part of a litter pick which had 13 attendees, it was a great success – but with hindsight she would have concentrated on Warrington Road. It was done the same day as Weaverham Trust litter pick, and it worked well having them the same day.

Cllr Fifield gave his update echoing the update Cllr Edwards had given on the quiz and the litter pick, saying that it had been a very community spirited weekend. Cllr Fifield also gave a brief overview of the CW&C proposed charges on DIY/rubble waste, which are due to go in front of the Scrutiny Committee shortly.

Cllr Forbes gave an update on the fund raising saying the total would be in the region of £1,800, an update would be going onto the village Facebook age.

13. Reports from other meetings

Cllr Forbes attended a meeting arranged by the PSCO at the Northwich Police station which was attended by representatives form 3 Parish Councils and included a review of the handheld speed guns. Police Commissioner Dwyer also attended and was enthusiastic about the Average Speed Camera Pilot and said that they are about to select 3 Parishes for the pilot (agenda item 7).

Cllr Forbes advised that Weaverham & Acton Bridge Trust meet twice a year and he attended the last meeting where they considered 4 applications for funding which were all successful and totalled around £900.

14. Correspondence

The Clerk had summarised correspondence in her Clerk’s report.

The Parish Council asked the Clerk to send a standard response to the email concerning a proposed development at Grange Lane Farm. **Action Mrs Robinson**

15. AOB

None raised.

16. Date of Next Meeting

The Parish Council Annual Meeting is planned for **Tuesday 3rd May 2022 at 19:00**, the next ordinary Parish Council meeting will follow at 19:30.

The discussion closed at 20:55

Signed (Chairperson)

Date.....