Acton Bridge Parish Council Meeting notes

Date & time	4 th April 2022 at 19:30	Location	Parish Rooms, Acton Bridge
Attendees			Wakefield (after Co-option agenda item 5), Cllr Robinson (Clerk to the Parish Council)
Apologies	D Charlton, R Forbes, G Hayward	l, Cllr P Willia	ms CW&C, Michelle Gillett (PCSO)
Absent			

Minutes written by Mrs C Robinson (Clerk) The discussion commenced at 19:30

Notes & Actions Agenda Item 1. Apologies Apologies for Absence – as noted above 2. Declarations of No pecuniary interests were expressed. interest The_PCSO's April report was circulated by email 26/04/22. There weren't reports of any 3. PCSO Update incidents in Acton Bridge. The next PCSO surgery in Acton Bridge to be held in Parish Rooms on Tuesday 10th May 12:00 – 13:00. 4. Public Open Forum The only member of the public that was present at the meeting, was the candidate for Co-option and he didn't raise any issues. 5. Co-option of One application for Co-option onto the vacancy on the Parish Council, from Leigh member to Parish Wakefield, had been received and circulated to the Parish Council. Mr Wakefield Council introduced himself to the Parish Council recapping the main points from his application, why he would like to be a Parish Councillor and the skills he thought he could bring to the role. In a closed session the Parish Council discussed Mr Wakefield's application and voted unanimously to Co-opt Mr Wakefield to the Parish Council vacancy. As he was able to sign a Declaration of Acceptance of Office, he was able to continue the meeting as a Parish Councillor. 6. Minutes of the The minutes of the Parish Council meeting held on 4th April2022 were accepted as a **Parish Council meeting** true and correct record. 4th April 2022 7. Update on the Cllr Charlton has sent the Plan to Rob Rudduck at CWAC. For completeness of records, **Community Resilience** the Parish Council unanimously agreed to accept and adopt the plan. Plan There is no further update on the site for possibly a container to house the sandbags. C/F **Action Cllr Charlton** 8. Update on Speeding There has been no further update. The Parish Council agreed to remove this item from the agenda until a decision has been received. and the Average **Camera Speed Pilot** Scheme 9. Proposal on Clerks Cllr Brocklebank outlined a proposal to the Parish Council whilst the Clerk left the room. Salary and hours The Parish Council unanimously agreed to align the Clerks salary to The National Joint Council for Local Government Services (NJC) Spinal Column Point (SCP) 10 which has been agreed from April 2021 at a rate of £11.28 per hour. The Clerks role at Acton Bridge is assessed to be in LC1 substantive benchmark range, which is the SCP ranges 7 - 12. The Parish Council also agreed that the Clerks hours be increased to 4.5 per week following a review of the workload by the Chair, Vice Chair and Clerk.

10. Planning & Enforcement	 Planning Applications – Two applications had been received for consultation by the Parish Council:
Emorcement	i. 22/00811/FUL - Arden 12 Cliff Road - First floor extensions, single storey side
	extension and alterations, erection of detached garage and relocation of
	access. Closing date for comments is Thursday 5 th May. The application was
	discussed, but as the application is similar to the previous application, but
	with a smaller footprint and less intrusive, the Parish Council unanimously
	agreed to not submit any comments.
	ii. 22/01181/FUL - Land North of Hazel Pear Wood Station Road. Erection of a permanent agricultural worker's dwelling and garage with associated landscaping. The planning application had been received from CW&C on the 28 th April, after the agenda had been published, but comments have been requested by 20 th May. During discussion concerns were raised that the Parish Council would want to submit to CW&C. Cllr Holt agreed to circulate a draft of comments for review by the Parish Council. Action Cllr Holt & Mrs Robinson
	Comments for Planning application 22/00747/FUL - Acton Bridge Garden Centre former
	Nursery were submitted 11 th April. There are quite a lot of comments from residents
	objecting to the plans on the portal.
	b. Planning Decisions No decisions had been received. Decisions on 21/03254/FUL –
	 Maypole House and 21/04865/FUL - Hillcliffe House are still outstanding. Planning Enforcement – No updates received.
11. Updates on Actions	from previous Parish Council meetings:
Speed camera data	The Clerk had only been able to download data from the Station Road camera. Cllr Edwards said she would look at whether foliage around the Milton Rough camera could be removed in case that was causing the issue. Action Cllr Edwards
Change of bank signatories	The Co-op have added Cllr Brocklebank and removed Cllr Ballantyne-Roberts, but confirmation letter still shows Cllr Bayley as a signatory, she needs to be removed. Action Mrs Robinson
Network Rail Fence	Cllr Fifield reported that temporary fencing had appeared, and he had sent a chaser
	email today to find out more information. Whilst the temporary fencing is ugly, it is a safer option. Action Cllr Fifield
Junction with Chapel Lane and Orchard Avenue	Cllr Fifield advised he is still liaising with the relevant authorities to resolve the issues previously identified. Action Cllr Fifield
12. Financial Matters a. Cheques for signature	 There were two cheques approved for signature plus an additional cheque for signature (previously approved): £8 – Mid Cheshire Footpath £241 – Zurich Insurance Zurich had also sent an as-is renewal quote of £257.60 and a new quote for a new policy specifically targeted at local Councils and Parish Councils. All information for comparison was sent to the Parish Council in separate documents/emails. The Parish Council voted unanimously to accept the quote for the new policy. £77.50 – Davenham RBL Social Club – Re-issue of cheque. The Clerk has now made contact with the Treasurer, Lee McKenzie at Davenham RBL Social Club, the cheque

is lost and he requested it be re-issued. The Parish Council agreed not to cancel the previous cheque is it will be out of date.

b. Balances

c.2021/22 Year End

submission

	DR -ve	<u>CR +ve</u>
Current A/c		11,437.27
Unpresented chqs as at 30/04/22	77.50	
		11,359.77
<u>Summary</u>		
Total Balance B/Fwd @ 01/04/2022		6,597.77
Plus total receipts		5,212.00
Less total payments (2021/22)	450.00	
Total Balance C/fwd to 01/05/22		44 959 55
		11,359.77
Total Balances as at 31st March 2022 Current A/c National Savings A/c	<u>DR -ve</u>	<u>CR +ve</u>
Total Balances as at 31st March 2022 Current A/c	<u>DR -ve</u>	
Total Balances as at 31st March 2022 Current A/c National Savings A/c	<u>DR -ve</u>	<u>CR +ve</u> 6,147.7
Total Balances as at 31st March 2022 Current A/c National Savings A/c Sub total (Acton Bridge PC reserves)	<u>DR -ve</u> 	<u>CR +ve</u> 6,147.7 6,147.7

The Parish Council unanimously approved the Year-end figures that were circulated in a separate Excel spreadsheet with a draft AGAR (summary above). Preliminary dates for public access to the year-end financial documents are Monday 20th June – Friday 2nd September, dependant on availability of internal Auditor.

The Parish Council unanimously agreed that the Clerk should invoice ABCA for the peppercorn rent of £5 per annum (raised by the internal Auditor last year) for the current year, but not to backdate it. Action Mrs Robinson

13. CW&C Ward Councillors

Cllr Edwards had no further updates to give.

Cllr Fifield gave an update on the CW&C proposed charges on DIY/rubble waste, which whilst they had gone in front of the Scrutiny Committee had already been preceded by a Government announcement the same day not allowing this to be introduced. This will therefore be delayed for at least another year, CW&C are currently reviewing their waste & recycling centres.

Cllr Fifield also reported there are less requests about bin collections being missed, which had risen since the introduction of the new bins, he also noted that not all areas had their new bins yet.

14. Reports from other
meetingsCllr Brocklebank advised that the Joint Cemetery Committee were starting work on the
new car park at Gorstage Cemetery w/c 9th May.

Correspondence The Clerk had summarised correspondence in her Clerk's report.

16. AOB Cllr Wakefield queried if Parish Council meetings could include attendees by video-link. He was advised that Government legislation meant all Parish Councilors had to attend in person, although this requirement had been set aside during the pandemic.
 17. Data of Next.

17. Date of NextThe Parish Council Meeting is planned for Monday 6th June 2022 at 19:30.Meeting

The discussion closed at 20:30

Signed (Chairperson)

Date.....