

# Acton Bridge Parish Council Meeting notes

<b>Date &amp; time</b>	6 <sup>th</sup> March 2023 at 19:00	<b>Location</b>	Parish Rooms, Acton Bridge
<b>Attendees</b>	T Brocklebank (Chairperson), D Charlton, R Forbes, L Wakefield, Cllr C Fifield CW&C, Cllr G Edwards CW&C (19:25 – 19:40), Cllr P Williams CW&C, Michelle Gillett (PCSO) (19:00 – 19:20) & Mrs C Robinson (Clerk to the Parish Council)		
<b>Apologies</b>	R Holt, D Hall, G Hayward,		
<b>Absent</b>			
<b>Minutes written by</b>	Mrs C Robinson (Clerk)		

The discussion commenced at 19:05

<u>Agenda Item</u>	<u>Notes &amp; Actions</u>
<b>1. Apologies</b>	Apologies for Absence – as noted above
<b>2. Declarations of interest</b>	No pecuniary interests were expressed; but Cllr Fifield did remind the Parish Council that as he sits on CWAC Planning Committee he would not be engaging with any discussions on any applications due to be reviewed by the Planning Committee.
<b>3. PCSO Update</b>	The PCSO's February report is due to be circulated to the Parish Council. The PCSO summarised the content, there are no reports of incidents in Acton Bridge, but increasing numbers of phone & email scams are being reported. The next PCSO surgery for Acton Bridge is 16 <sup>th</sup> March 19:00 at the Parish rooms. The PCSO has also been dealing with complaints about parking on Station Road, as well as snap bags being found close to a bench by dog walkers.
<b>4. Public Open Forum</b>	There were no members of the public present.
<b>5. Minutes of the Parish Council meeting held on 6<sup>th</sup> February 23</b>	The minutes of the Parish Council meeting held on 6 <sup>th</sup> February 2023 were accepted as a true and correct record.
<b>6. Planning &amp; Enforcement</b>	<p>a. <u>Planning Applications</u>:</p> <ul style="list-style-type: none"><li>i) <b>22/00747/FUL</b> – Former Nursery, Station Road - single storey extensions and conversion of former retail building to a residential dwelling is confirmed as on the agenda at the next CW&amp;C Planning Committee meeting on 7th March 2023. Cllr Forbes will be attending to represent the Parish Council.</li><li>ii) Additional Applications – The Parish Council was not asked to consult on any further applications.</li></ul> <p>b. <u>Lawful Development Certificates applied for</u> (the Parish Council has not been asked to comment on): No applications have been brought to the attention of the Parish Council.</p> <p>c. <u>Planning Decisions</u> - No decisions had been received, but on the CWAC Planning portal:</p> <ul style="list-style-type: none"><li>i. <b>22/02368/FUL</b> - Meadow View, Strawberry Lane is showing as approved 15/02/23. The Parish Council objected on size and impact on other properties.</li><li>ii. <b>22/02282/FUL</b> - 69 Cliff Road - Extension showing as approved 27/02/23. The Parish Council had no objections.</li><li>iii. <b>22/02780/OUT</b> – Land adjacent to Yew Tree Farm, Cliff Road showing as refused 23/2/23.</li></ul>

d. Planning Enforcement

- i) **22/00174/EMCOU** -Clyden 17 Hill Top Road - use of Shepherd's hut for holiday accommodation. The Parish Council comments were loaded onto the Planning Inspectorate Portal for APP/A0665/C/22/3312842, along with example Parish Council meeting minutes, on 17th February, a confirmation of receipt had been received.
- ii) No additional Enforcement notices have been received.

**7. Update on Cadent's HyNet North West Hydrogen Pipeline**

Cllr Brocklebank updated the Parish Council on a meeting he had had with the MD of Cadent, and highlighted he was keen to avoid any negativity around the installation of the Pipeline. The residents that own the Falconry business were also happier since a site visit which confirmed the installation should be on the edge of their land.

**8. Updates and information on May Election**

The notice of election for Town and Parish Councils is to be published on **Thursday 16th March 2023**. Parish Council candidates can make the necessary arrangements to hand in their completed nomination papers from Friday 17th March between the hours of 9am – 5pm by appointment. Nominations for the elections close at 4pm on 4 April 2023

**9. Updates on Actions from previous Parish Council meetings:**

**Review of Statutory Documents  
Fence repairs Station Road**

The Risk Management Document still needs the Chairperson to confirm.  
**Action Cllr Brocklebank**

After holding for nearly an hour the Clerk had been told that the 'complaint' raised with London Northwestern Railway will be dealt with shortly as there is a backlog.

**ABPC Website**

The Clerk still needs to finish uploading Joint Cemetery agendas and minutes  
**Action Mrs Robinson**

**Speeding Issues in the Parish (A49 – Warrington Rd)**

The Highways report was on the Weaverham PC agenda for 27<sup>th</sup> February: 'To note request for funding for change in speed limit on A49.' Cllr Williams confirmed Weaverham Parish Council made no decision at the meeting. The Parish Council agreed this would be on hold until after the election.

**Resident's cars ticketed for parking in the layby by the Riverside - A49**

Cllrs Edwards and Williams are still trying to get clarification as to whether the yellow lines outside nos. 13-19 Warrington Road are required. The Clerks letter to Highways supporting the residents was reviewed and amended.  
**Action Mrs Robinson**

**Broken Manhole cover**

The broken BT manhole cover has finally been repaired after a year of complaints.

**10. Financial Matters**

**a. Cheques for signature**

There were two cheques approved for signature:

- Cllr Forbes - £17 for purchases made to maintain the floral tub on Station Road
- ChALC - £186.48 – Invoice for the annual subscription 2022/23

**b. Balances**

**Total Balances as at 28<sup>th</sup> February 2023**

	<u>DR -ve</u>	<u>CR +ve</u>
Current A/c		8,780.68
Unpresented chqs as at 31/01/23	0.00	
		<u><u>8,780.68</u></u>
<b>Summary</b>		
Total Balance B/Fwd @ 01/02/2023		8,780.68
Plus total receipts		0.00
Less total payments	0.00	
<b>Total Balance C/fwd to 01/02/23</b>		<u><u>8,780.68</u></u>

Payments:

**Total** **£0.00**

*Note: Whilst the Parish Council reserves are relatively high in relation to guidelines, the Parish Council are currently holding reserves due to the unknown costs for the average speed camera project.*

**11. CW&C Ward Councillors**

**Cllr Edwards** attended a Flood meeting – she will be giving an update at the next Parish Council meeting in April.

**Cllr Fifield** informed the Parish Council that in addition to items already discussed:

- CWAC has 3 ongoing consultations:
  - Sports Pitch Provision
  - Electric vehicle charging
  - Standardised School year
- CWAC has approved a Council Tax increase of 4.99% for 2023/24

**12. Reports from other meetings**

**Cllr Wakefield** attended CW&C EVCI Strategy Consultation Presentation on 22nd February, the information was circulated to the Parish Council on 28th February. Cllr Wakefield gave a brief overview, noting that the information was limited in terms of impact on Acton Bridge, but highlighting the challenges of having electric charging points for local infrastructure.

**Cllr Fifield** attended the Joint Cemetery Committee Meeting on 21st February, lots of items for discussion including initial review of tender responses for the maintenance of the cemetery.

**13. Correspondence**

The Clerk had summarised correspondence in her Clerk’s report, the only items raised for discussion at the meeting:

- Email 4<sup>th</sup> March - **Station Road - Action Bridge - Lorries etc** – the Parish Council discussed the points raised by a Crowton resident. They felt the only area that they could potentially address, as the Parish Council cannot take responsibility for all vehicles driving through the village, was the narrowing of Station Road by the railway bridge. Highways to be contacted for clarification. The Clerk had already replied with information on the average speed camera project and the concerns raised to Forresters last year. **Action Cllr Fifield**

**14. AOB**

- **Cllr Williams** informed the Parish Council he will be retiring as a Borough Councillor at the forthcoming election. He is intending to drive a 2<sup>nd</sup> hand Ambulance to Ukraine and would be grateful for donations through the relevant ‘Just giving’ page.
- **Cllr Brocklebank** thanked the Clerk for continuing to support the Parish Council despite some challenging personal issues.

**15. Date of Next Meeting**

The next Parish Council Meeting is planned for **Monday 3<sup>rd</sup> April 2023 at 19:00.**

The discussion closed at 20:24

Signed ..... (Chairperson)

Date.....