

Acton Bridge Parish Council Meeting notes

Date & time	16 th May 2023 at 19:15	Location	Parish Rooms, Acton Bridge
Attendees	T Brocklebank (Chairperson), C Fifield, D Charlton, D Hall, R Forbes, L Wakefield, Cllr L Stocks CW&C, Cllr G Edwards CW&C (from 20:30) & Mrs C Robinson (Clerk to the Parish Council)		
Apologies	Cllr P Rimmer CW&C,		
Absent	Michelle Gillett (PCSO)		
Minutes written by	Mrs C Robinson (Clerk)		

The discussion commenced at 19:15

<u>Agenda Item</u>	<u>Notes & Actions</u>
1. Apologies	Apologies for Absence – as noted above
2. Declarations of interest	No pecuniary interests were expressed.
3. PCSO Update	The PCSO's April Report was circulated by email 10 th May. No reports of incidents in Acton Bridge.
4. Public Open Forum	There were no members of the public present.
5. Minutes of the Parish Council meeting held on 3rd April 2023	The minutes of the Parish Council meeting held on 3 rd April 2023 were accepted as a true and correct record.
6. Planning & Enforcement	<p>Cllr Fifield agreed be the Parish Council lead on Planning & Enforcement.</p> <p>a. <u>Planning Applications</u>:</p> <ul style="list-style-type: none">i) 23/01194/FUL - 6 Station Road Acton Bridge: Removal of front garden wall and replace with timber fence panel, gateposts and field gates – Retrospective. The Parish Council reviewed the Planning application and agreed they had no comments to submit.ii) Additional Applications – The Parish Council was not asked to consult on any further applications. <p>b. <u>Lawful Development Certificates applied for</u> (the Parish Council has not been asked to comment on): No applications have been brought to the attention of the Parish Council. The Parish Council agreed to remove as a standard agenda item.</p> <p>c. <u>Planning Decisions</u> - No decisions had been received.</p> <p>d. <u>Planning Enforcement</u></p> <ul style="list-style-type: none">iii) Appeal Decision - Planning Inspectorate APP/A0665/C/22/3312842: Land at 17 Hill Top Road, CW8 3RA. The Parish Council have been informed of the decision that the appeal had been dismissed, and the enforcement notice is upheld. The only item upheld from the appeal was the length of the notice required to comply, which was increased from 1 month to 3 months (from the date of the appeal decision).iv) No additional Enforcement notices have been received.
7. Liverpool John Lennon Airport (LJLA) Airspace Change Proposal (ACP) Stage 2 Engagement Review Sessions	The Clerk circulated an email to the Parish Council on 10 th May, with a copy of the presentation from the recent Liverpool John Lennon Airport (LJLA) Airspace Change Proposal (ACP) Stage 2 Engagement Review Sessions. After a brief discussion the Parish Council agreed no direct action was currently required, if anything the proposed flight paths were moving away from Manchester Airport and therefore potentially less flights over Acton Bridge.

8. Cadent's HyNet North West Hydrogen Pipeline Project – May 2023 Update

The Parish Council have reviewed the update that was circulated by email on 10th May, but don't see any changes for Acton Bridge. They are keen for the face-to-face meeting with Cadent. Cllr Stocks may also be able to give more detailed update after the Northwich & Winsford update. **Action Cllr Stocks**

9. Recruitment of the 2 Parish Council Vacancies

The Parish Council can immediately go ahead and advertise for candidates for co-option and discussed ways to attract a more diverse pool of applicants. Cllrs Wakefield and Fifield agreed to write an article for the village Newsletter. The Clerk will send any standard notices to them to include. **Action Cllrs Wakefield & Fifield**

10. Updates on Actions from previous Parish Council meetings:

Average Speed Cameras

Clerk confirmed the Parish Council's approval for the draft financial agreement that was circulated for comment 31st March to Plumley PC on 8th April.

Query over temporary crash barriers - Acton Bridge Station

Email update circulated from Cllr Fifield 24th April – *'the temporary barriers are in place to protect the bridge parapets from being hit, they don't go on the main carriageway and are on the outer edge of the white line. These have been agreed with Cheshire West council and will have to remain in place, we do apologise for any inconvenience this has caused you.'*

11. Financial Matters

a. Cheques for signature

There were three cheques approved for signature:

- **ChALC** annual subscription £191.66
- **ChALC** training on meetings and procedures (Clerk) £25.00
- **Zurich Insurance** - Annual Insurance £264.00. The Clerk had overlooked the invoice for renewal and left it off the agenda. She apologised for the oversight.

Total Balances as at 30th April 2023

b. Balances

	<u>DR -ve</u>	<u>CR +ve</u>
Current A/c		16,636.72
Unpresented chqs as at 30/04/23		
		16,636.72
<u>Summary</u>		
Total Balance B/Fwd @ 01/04/2023		8,136.72
Plus total receipts		8770.00
Less total payments	270.00	
Total Balance C/fwd to 01/05/23		16,636.72

Receipts:

CW&C Annual Precept £8,770.00

Payments:

CPRE £36.00
 C Robinson £187.20 Backpay 2022/23
 HMRC £46.80

Total £270.00

c. Acton Bridge Parish Council Accounts 2022/23

A Separate spreadsheet had been circulated with all the year-end figures, along with scan of the bank account statement for 31st March. The Parish Council unanimously agreed the figures were a true and fair reflection of the 2022/23 finances for Acton Bridge and they agreed the figures for inclusion in the 2022/23 AGAR. In summary:

Acton Bridge Parish Council

Summarised Bank Accounts - Prepared by Carole Robinson, Clerk to Acton Bridge PC and RFO 16/05/2023

Cashbook	Current a/c			Joint Cemetery Committee (7%)		V A T
	DR -ve	CR +ve	VAT	DR -ve	CR +ve	
Balance B/F @01/04/22		£ 6,147.77			£ 12,305.19	T
Plus Receipts		£ 5,461.32			£ 2,533.81	
Less Payments	£ 3,742.37			£5,714.47		
Balance C/fwd		£ 7,866.72			£ 9,124.53	£ 0
Bank:	DR -ve	CR +ve		DR -ve	CR +ve	
Balance (as per statement 31/03/2023)		£ 8,796.60			£ 9,167.38	
Less unrepresented chqs	£ 929.88			£ 43.55		
Add Unrepresented bankings					£ 0.70	
Net Balance as at 31/03/2023 (Bal C/Fwd)		£7,866.72			£ 9,124.53	

12. CW&C Ward Councillors

CLlr Stocks informed the Parish Council that there wasn't a huge amount to report as she had only just been elected to the role. The main issue she had seen so far was the was the number of potholes and the backlog to repair. Her details had been circulated and she was happy for any Parish Councillors to contact her with any issues.

CLlr Edwards said she was looking forward to working with the Parish Council for the next 4 years, and along with the flooding issues and potholes, was also meeting with the Planning Officer to review the conditions in place for the former Nursery site.

13. Reports from other meetings

CLlrs Brocklebank and Fifield had attended a Joint Cemetery Committee meeting, there was nothing major to report to the Parish Council.

ABCAs Coronation events had gone well and the AGM is due to take place next week. Sadly, a former Chair of ABCA, Jane Evans had passed away last week. A concern was raised over the number of keys to the Parish Rooms in circulation and ABCAs current requirements for insurance of the rooms. The Clerk was asked to write an Email to ABCA to get confirmation that they had a system in place for entry into the Parish Rooms that would comply with insurance requirements. **Action Mrs Robinson**

14. Correspondence

The Clerk had summarised correspondence in her Clerk's report, no items were raised for discussion at the meeting:

15. AOB

None raised.

16. Date of Next Meeting

The next Parish Council Meeting is planned for **Monday 5th June at 19:00.**

The discussion closed at 20:37

Signed (Chairperson)

Date.....