

Acton Bridge Parish Council Meeting notes

Date & time	5 th June 2023 at 19:00	Location	Parish Rooms, Acton Bridge
Attendees	T Brocklebank (Chairperson), C Fifield, D Charlton, D Hall, R Forbes, L Wakefield & Mrs C Robinson (Clerk to the Parish Council)		
Apologies	Cllr L Stocks CW&C, Cllr P Rimmer CW&C		
Absent	Cllr G Edwards CW&C, Michelle Gillett (PCSO)		
Minutes written by	Mrs C Robinson (Clerk)		

The discussion commenced at 19:00

<u>Agenda Item</u>	<u>Notes & Actions</u>
1. Apologies	Apologies for Absence – as noted above
2. Declarations of interest	Cllr Fifield declared an interest in agenda item 6a as the applicant is his father. No other pecuniary interests were expressed.
3. PCSO Update	The PCSO's May Report had not been received.
4. Public Open Forum	There were no members of the public present.
5. a. Minutes of the Annual Meeting of the Parish Council held on 16th May 2023	The minutes of the Annual Meeting of Parish Council held on 16 th May 2023 were accepted as a true and correct record.
b. Minutes of the Parish Council meeting held on 16th May 2023	The minutes of the Parish Council meeting held on 16 th May 2023 were accepted as a true and correct record.
6. Planning & Enforcement	<p>a. <u>Planning Applications</u>:</p> <p>i) 23/01502/FUL - Land At Dutton's Croft: addition of a timber cabin for visitor accommodation. Cllr Fifield left the room whilst the Parish Council discussed the application. The Parish Council agreed to object to the application on the grounds that there were no exception circumstances that would justify a new build on washed over Greenbelt. Action Mrs Robinson</p> <p>ii) Additional Applications – The Parish Council was not asked to consult on any further applications by CW&C, but a resident had written to the Parish Council asking for support for an application they were considering submitting. After discussion, the Parish Council asked the Clerk to write to the resident explaining the Parish Council are only a Consultee, not the decision maker, and to signpost the CW&C pre-application service. Action Mrs Robinson</p> <p>b. <u>Planning Decisions</u> - No decisions had been received.</p> <p>c. <u>Planning Enforcement</u> - No Enforcement notices have been received.</p>
7. Discussion and decisions on further actions for recruitment of the 2 Parish Council Vacancies	Cllrs Wakefield and Fifield are writing an article for inclusion in the village newsletter and PC website. The Clerk suggested a close date of 30 th June to allow co-option at the July PC meeting. Action Cllrs Wakefield & Fifield
8. Updates on Actions from previous Parish Council meetings:	

Insurance of the Parish Rooms The Clerk emailed the ABCA contact on 18th May, to ask for confirmation that the system ABCA has in place for access to the Parish Rooms, is compliant with their insurance requirements. No response had been received.

Cllrs register of interest All forms sent to CW&C on 18th May and updated on the PC website. A couple of new photos were requested for the PC website. **Action Cllrs Hall & Forbes**

Average Speed Camera project No updates have been received – Cllr Brocklebank to chase up. **Action Cllr Brocklebank**

9. Financial Matters

a. Cheques for signature

There was one cheque approved for signature:

- **Mr P Durrant** – internal audit £144.00

Total Balances as at 31st May 2023

	<u>DR -ve</u>	<u>CR +ve</u>
Current A/c		16,636.72
Unpresented chqs as at 31/05/23	216.66	
		16,121.06

b. Balances

Summary

Total Balance B/Fwd @ 01/05/2023		16,636.72
Plus total receipts		
Less total payments	515.66	
Total Balance C/fwd to 01/06/23		16,121.06

Payments:

ICO (DD)	£35.00
Zurich	£264.00
ChALC	£191.66
ChALC	£25.00
Total	£515.66

c. Results from internal audit of Acton Bridge Parish Council Accounts 2022/23

The internal audit has been completed, and Internal Auditor has signed the AGAR. The Clerk circulated the memorandum confirming this by email to the Parish Council. Unfortunately, he has said he won't be able to do it again next year.

10. CW&C Ward Councillors

None present

11. Reports from other meetings

The Clerk caught the end of the introduction meeting on Peak Cluster – a project for a pipeline to carry carbon dioxide emissions from the peak district and LSEP in Lostock, Northwich to the Irish sea. The potential route(s) have yet to be disclosed – but Peak Cluster have offered to do a project briefing at a Parish Council meeting. The Parish Council agreed there was little point until there was more information on potential routes and any impact on Acton Bridge. **Action Mrs Robinson**

12. Correspondence

The Clerk had summarised correspondence in her Clerk's report, a few items of correspondence were raised for information/discussion at the meeting:

- Cllr Fifield has put himself forward as a candidate for co-option onto the ChALC Board.
- Cllr Fifield will attend the PCC Borough, Town and Parish Council meeting on Tuesday 27th June.

- Cllr Brocklebank will attend the Weaverham Parish Council Remembrance Sunday 2023 parade on 12th November.
- Following an email on Noticeboard clearance – the Parish Council agreed the Parish Council noticeboard will need replacing and it should be included in the 2024/25 Budget – and perhaps a discussion with the Ward Councillors on possible funding. **Action Mrs Robinson**

13. AOB

- Cllr Charlton passed round a leaflet that had been posted re. the Solar Farm at the Lime Beds at Wallerscote, and a stakeholder engagement presentation on 8th June. Cllr Wakefield agreed to attend on behalf of the Parish Council. **Action Cllr Wakefield**
- Cllr Charlton asked about the posting of articles now Ms Hayward was no longer a Parish Councillor. Cllr Fifield agreed to manage the PC Facebook Page, the Clerk will contact Ms Hayward for admin details. **Action Cllr Fifield & Mrs Robinson**
- The Clerk is on holiday 24th – 30th June. Agenda items for July will need to be submitted by 22nd June.
- Cllrs Fifield & Brocklebank raised the possibility of having Solar Panels installed on the roof of the Parish Rooms. Cllr Wakefield agreed to look into. **Action Cllr Wakefield.**

14. Date of Next Meeting

The next Parish Council Meeting is planned for **Monday 3rd July at 19:00.**

The discussion closed at 20:15

Signed (Chairperson)

Date.....