

**WEAVERHAM, CUDDINGTON AND ACTON BRIDGE CEMETERY COMMITTEE**

**Clerk to the Joint Cemetery Committee – Mrs C Robinson**

25, Weaverham Road, Sandiway CW8 2NJ Email:gorstagecemetery@outlook.com Tel:07594 297691

NOTICE IS HEREBY GIVEN THAT THE JOINT CEMETERY COMMITTEE SITE MEETING WILL TAKE PLACE ON TUESDAY 20<sup>th</sup> JUNE AT 18:30 PM AT GORSTAGE CEMETERY FOLLOWED BY A CEMETERY COMMITTEE MEETING AT 19:15 PM AT WEAVERHAM COMMUNITY CENTRE

All Weaverham, Cuddington and Acton Bridge residents are invited to attend – please email gorstagecemetery@outlook.com for meeting information.

**AGENDA**

1. Apologies: To receive apologies for absence
2. Declarations of interest: To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Weaverham, Cuddington & Acton Bridge's Parish Council's Codes of Conduct.
3. To approve and sign minutes of the Joint Cemetery Committee meeting held on 19<sup>th</sup> April 2023
4. Public Open Forum
  - a. Members of the public are invited to address Councillors and table issues of concern.
  - b. Update on review of Cemetery Maintenance Managers salary and hours
5. Review of site visit held prior to the meeting to include:
  - a. Decision on placement of new bench requested
  - b. Decision on maintenance of existing benches – request received for maintenance on a specific bench
  - c. Review of any decision on actions to improve the entrance to the cemetery
  - d. Update on wildflower meadows
  - e. Update on placement of notice board & Grit bin
  - f. Decision on hedge height
6. Update on the Digital Mapping Project
7. Decision on investment of the Cemetery's reserves
8. Cemetery Maintenance Manager's report.
9. Cemetery Clerk's report: To receive an update from the Clerk
10. Finance report: To receive an update from the Clerk
  - a. To give the report from the Internal Auditor for the JCCs finances for 2023/24
11. Matters arising: To review matters resolved at earlier meetings not on this agenda and decide on any courses of action.
12. Correspondence
  - a. Letters written by the Clerk
  - b. Letters received
13. AOB
14. Date of next meeting