

**ACTON BRIDGE PARISH COUNCIL**

**Clerk to the Council – Mrs C Robinson**

25, Weaverham Road, Sandiway CW8 2NJ Email:clerk@actonbridgeparishcouncil.org

NOTICE IS HEREBY GIVEN THAT A MEETING OF ACTON BRIDGE PARISH COUNCIL  
WILL BE HELD AT THE PARISH ROOMS, ACTON BRIDGE ON  
MONDAY 4<sup>th</sup> DECEMBER 2023 COMMENCING AT 7.00PM

*All councillors are hereby summoned to attend.*

*Public and Press are welcome to attend, please contact the Clerk to the Council for information on attending the meeting and any restrictions that may be in place at the time*

**AGENDA**

1. Apologies: To receive with explanation, apologies for absence.
2. Declarations of interest
3. PCSO Update
4. Public Open Forum
  - a. Members of the public are invited to address Councillors and table issues of concern.
5. To approve and sign minutes of:
  - a. the Parish Council meeting held on 6<sup>th</sup> November 2023
6. Planning & Enforcement
  - a. Planning Applications for review and decision on comments to be submitted:
    - i. **23/03239/FUL** - 19 Chapel Lane - Removal of UPVC windows, doors and polycarbonate roof from conservatory and raising of walls in brick with a flat parapet roof and bifold doors
    - ii. Review and decisions on any further applications notified to the Parish Council prior to the council meeting on 4<sup>th</sup> December 2023
  - b. Planning decisions
  - c. Enforcement and Appeals for review and decision on any comments to be submitted
    - i. Review and decisions on any enforcement notices notified to the Parish Council prior to the council meeting on 4<sup>th</sup> December 2023
7. Review and any decisions on co-option to the Parish Council Vacancy
8. Review and approval of ‘Storms Babet and Ciaran Incident Debrief feedback’ requested by Cheshire West and Chester Council
9. Review and decision on proposed site visit by TWM to inspect Station Road speed indicator device £350.00 + vat.
10. Review of request and any actions to add ‘Station car parking issues’ to January agenda
11. Updates on actions from previous Parish Council Meetings (not on this agenda)
12. Financial Matters
  - a. Authority for signing cheques
    - i. Invoice from CW&C May 2023 Election costs £181.00
    - ii. Invoice from ChALC 2023/299 for £30.00 for training session Cllr Broughton
    - iii. Any other cheques brought to the attention of the Parish Council prior to 4<sup>th</sup> December
  - b. Decision on approval of applying E01-23 | 2023/24 LOCAL GOVERNMENT SERVICES PAY to the Clerks hourly rate (backdated to April 2023).
  - c. Parish Council Balances to date, to include a review of 2023/4 actuals and forecast
  - d. Review of budget and forecast for 2024/25 with a view to making a decision on the precept request for 2024/25.
13. Receive report(s) from Cheshire West & Chester Ward Councillors
14. Reports from other meetings
15. Correspondence
16. AOB
17. Date of next meeting