

# Acton Bridge Parish Council Meeting minutes

<b>Date &amp; time</b>	4 <sup>th</sup> March 2024 at 19:00	<b>Location</b>	Parish Rooms, Acton Bridge
<b>Attendees</b>	T Brocklebank (Chairperson), R Forbes, L Wakefield, D Charlton, D Hall, H Broughton, Cllr G Edwards CW&C, Cllr L Stocks CW&C, Cllr P Rimmer CW&C, & Mr G Robinson (Acting Clerk to the Parish Council)		
<b>Apologies</b>	C Fifield, M Gillett (PCSO), Mrs C Robinson (Clerk)		

## Absent

**Minutes written by** Mrs C Robinson

The discussion commenced at 19:10

<u>Agenda Item</u>	<u>Notes &amp; Actions</u>
<b>1. Apologies</b>	Apologies for Absence – as noted above
<b>2. Declarations of interest</b>	No declarations of interest were declared.
<b>3. PCSO Update</b>	The PCSO's February report had not been received before the meeting.
<b>4. Public Open Forum</b>	There were no members of the public present.
<b>5. To Approve the Minutes of the Parish Council meeting held on 5<sup>th</sup> February 2024</b>	The Parish Council <b>RESOLVED</b> to approve the minutes of the Parish Council meeting held on 5 <sup>th</sup> February 2024 as a true and correct record, and thanked Cllr Hall for completing the minutes.
<b>6. Planning &amp; Enforcement</b>	<p>a. <u>Planning Applications:</u></p> <ul style="list-style-type: none"><li>i) <b>24/00250/PAA</b> - 28 Cliff Road - Alterations and height increase to existing roof to create first floor accommodation. The Parish Council agreed they had no comments to register about the application as long as the application fell within permitted development.</li><li>ii) <b>24/00394/FUL</b> – The Grange, Station Road – Erection of single storey side and rear extensions and alterations to existing garage. The Parish Council agreed this application should be considered by Crowton Parish Council and asked the Clerk to forward the information <b>Action Mrs Robinson</b></li><li>iii) Cllr Stocks highlighted that documents for amendments to the hedge and fence for a bungalow by the footpath, had been wrongly attached to the Pear Tree Farm application on the planning portal. <b>Action Cllr Edwards</b></li></ul> <p>b. <u>Planning Decisions:</u> No notifications had been received.</p> <p>c. <u>Planning Enforcement &amp; Appeals</u> No Enforcement notices had been received.</p>
<b>7. Review and decision on proposals from TWM</b>	<p>Following Cllr Forbes contacting TWM and querying the cost, the revised proposal was:</p> <ul style="list-style-type: none"><li>a) site visit to inspect Station Road speed indicator device £350.00 + vat, plus potential repairs to a total value £500.00 + vat and</li><li>b) Annual onsite service of all 4 signs £1,200.00 including VAT (revised quote circulated with this report), it contains reduction of £300 from the previous quote.</li></ul> <p>The Parish Council <b>RESOLVED</b> to accept the proposal b) for an annual Contract of £1,200 including VAT, plus parts (without separate approval up to £500)</p> <p style="text-align: right;"><b>Action Cllr Forbes and Mrs Robinson</b></p>
<b>8. Review and approval of the updated Acton</b>	Cllr Charlton circulated the revised plan to the PC on Tuesday 27 <sup>th</sup> February, with changes highlighted. Cllr Brocklebank asked the detail on cascading information reflects

**Bridge Parish Council Community Emergency Plan** that he will cascade information to all Parish Councillors. The Parish Council **RESOLVED** to approve the updated Community Emergency Plan, with the one amendment requested.

**9. Review and decision of funding for the speed reduction on the A49** The total cost had previously quoted as £9,200 of which Highways will pay 50%. The Ward Cllrs will look to contribute £1,000 from the new member budgets available from April. The Parish Council **RESOLVED** to contribute the remaining £3,600. Highways will need a formal request (by email) from the Parish Council. **Action Mrs Robinson**

**10. Updates on Actions from previous Parish Council meetings:**

**Drain outside caravan park A49** Cllr Charlton met with a CWAC representative, and they were not concerned as the water goes down the next drain, but he will follow up.

**Hazel Pear drain** Cllr Edwards gave an update on the drain by the Hazel Pear and on the patching of some of the potholes in the area.

**Station Road parking issues** Cllr Edwards had a communication with Network Rail, and will be meeting them in the next couple of weeks. They are now working with NorthWestern (the operating company), looking at the options for increasing the station car park. They are onboard with increasing the car park, but will be looking at possible cost implications for the Parish Council for tarmacking, drainage, fencing etc. It will probably need to be cost neutral for the Parish Council to consider. **Action Cllr Edwards**

**Station Tannoy** Cllr Edwards informed the meeting the issue is still ongoing and the sound will be monitored, it will not be a quick fix.

**11. Financial Matters**

**a. Cheques for signature**

There was one cheque approved for signature:  
i) Mid Cheshire Rail Users Assoc annual subscription £25.00

**Total Balances as at 29<sup>th</sup> February 2024**

**b. Balances**

	<b>DR -ve</b>	<b>CR +ve</b>
Current A/c		12,688.84
Unpresented chqs as at 29/02/24	0.00	
		<b>12,688.84</b>
<b><u>Summary</u></b>		
Total Balance B/Fwd @ 01/02/2024		12,688.84
Plus total receipts		0.00
Less total payments	0.00	
<b>Total Balance C/fwd to 01/03/24</b>		<b>12,688.84</b>

<b>Receipts:</b>	<b>£0.00</b>
<b>Payments:</b>	<b>£0.00</b>
<b>Total</b>	<b>£0.00</b>

**12. CW&C Ward Councillors**

Cllr Rimmer informed the Parish Council following the Budget Council review, the Council Tax has risen by 4.99% and the Green Bin collection charge has been increased to £50 from £40. There is an extra £90k given to Spacehive across the borough. Cllr Edwards informed the PC that Purdah is imminent, due to the Police and Crime Commissioner elections, this will restrict activities for 6 weeks.

**13. Reports from other meetings**

Mr Robinson gave an update on the Joint Cemetery Committee February meeting and the Christmas cemetery clear up. Cemex are also going to donate an additional small piece of land to the Cemetery.

Cllr Brocklebank informed the Parish Council that his role in LEP (Local Enterprise Partnership) is about to finish on 5<sup>th</sup> April, as it becomes part of the Local Authorities.

Cllr Charlton and a couple of representatives of the Acton Bridge Resilience team, attended a meeting regarding flooding organised by Cllr Edwards along with representatives from Crowton and Weaverham Parish Councils. The highlight of which was an update from the person who controls the sluice gates. He gave information on the complex issues due the Dutton locks, the Manchester ship canal and the tidal impact of the Mersey River. Cllr Charlton did not get much detail on why in October the water got very close to flooding properties. It would seem the sluice gates not working properly in 2021 was the most probable reason for the flooding at that time.

**14. Correspondence**

The Clerk had summarised correspondence in her Clerk's report. The only item raised for discussion at the meeting was email circulated on 27<sup>th</sup> February on the Hynet North West Hydrogen Pipeline project, which seems to have been delayed by a year.

**16. AOB**

- The Clerk is currently working remotely due to Carer responsibilities, but she has committed to completing the Parish Council Financial year end before making any long term decisions on whether she can continue as Clerk.

**17. Date of Next Meeting**

The next Parish Council Meeting is planned for **Monday 8th April 2024 19:00.**

The discussion closed at 20:08

Signed ..... (Chairperson)

Date .....